WBL-PRO TOOLKIT FRAMEWORK

WBL PRO Toolkit is a virtual library of best practices and tools for work based learning in Europe covering the main topics related to WBL and organised according to EQF formulated.
WBL Toolkit has two main objectives:

1) *to show the best practises and tools related to WBL that are now available in Europe*
2) *to offer (especially to WBL professional) a virtual library covering the main topics and aspects related to WBL and organised according to the EQF formulated and providing quality WBL experiences for all the actors involved.*

In this framework each partner should provide detailed information about best practices and tools related to work based learning activities (best practices and tools for a total of 23 inputs per partner).
Deadline: **30 January 2018**

NOTES:

1) Please remember that IO 5 activities should go in line with the IO 2 structure, related to the knowledge, skills and competences for the WBL professional
2) The WBL professionals addressed with our project outputs, tools and best practices are:
    - VET teacher
    - WBL professional in a company, responsible for young people (e.g. in dual system)
    - WBL professional in a company, responsible for all staff members, acting as a coach for lifelong learning during the professional career (e.g. acting as a guidance counsellor for career development in a company; planning in-house WBL activities such as training courses for special machines, etc.)
3) We should have a methodology to avoid overlapping among the partners during the research phase. With view to the wbl-toolkit.eu project of the German NA we should also avoid any overlapping with these 70 tools/materials:
    http://www.wbl-toolkit.eu/site/toolkit/listoftools
4) It's important to provide practical information in order to increase the transferability of the practices in other countries

Partner name: _____

Country: _____

Name of best practice/tool	
Name of institution which developed the best practice/ tool	
Year(s) of implementation	
Language(s)	☐ English ☐ Bulgarian ☐ German ☐ Italian ☐ Latvian ☐ Portuguese ☐ Spanish ☐ Other: _____
Target group (please make your choice)	At least one out of: ☐ VET teacher ☐ WBL professional in company, for IVET training of young people ☐ WBL professional in a company for all staff members Other target groups: ☐ Policy Makers ☐ Management in the workplace ☐ Trainers and Mentors in the workplace ☐ Public Employment Services ☐ Teachers and Trainers in general ☐ Social partners ☐ Professional and sectoral bodies ☐ Other (please specify)_____
Learning Areas	☐ LEARNING AREA A: Design quality work based learning ☐ LEARNING AREA B: Develop quality work based learning ☐ LEARNING AREA C: Deliver quality work based learning ☐ LEARNING AREA D: Assess quality work based learning
Professional Sectors involved	☐ Education ☐ Health ☐ Industry ☐ IT ☐ Service ☐ Social ☐ Trade

	☐ Other: _____ ☐ All
Description of best practice/tool *(Context, economic sector, aims, activities, outcomes…)*	
Professional requirements to implement the best practice/tool *(Describe which kind of human and technical resources are necessary and the external conditions needed to be met for implementing the practice/tool)*	
Transferability level	☐ Medium ☐ High
Website or other resources	
Notes	

Please, insert a representative picture of this best practice: